

The Institute of Healthcare Engineering and Estate Management

SOUTHERN BRANCH

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| **Chairman:** | **Honorary Secretary:** |
| Chris James, I.Eng, MIHEEM | Neil Haskell, MIHEEM |

Agenda for the 406th Branch Annual General Meeting to be held on Tuesday 11th February 2025 to be held virtual.

**15.00** Presentation by Graeme Dell from Cableflow on Bedhead, Design and Compliance

**16.00** Branch Meeting

1. Apologies and Introductions.
2. To approve the minutes of the 401st AGM Meeting held on Tuesday the 30th January 2024 and the minutes of the 405th Meeting held on Wednesday 25th September 2024.

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| 1. Matters Arising. 2. Reports     1. Chairman    2. Secretary    3. Treasurer    4. Council Member 3. Nominations for Branch officers for 2025 4. Any other business notified to the Chairman prior to the meeting. 5. Next meeting – TBC |

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